



COST Action MP1205: Advances in Optofluidics

Draft Agenda

Management Committee Meeting September 14th, 2016 17:50pm – 19:50pm

during General Meeting, 14-15 September 2016

Grand Hotel San Michele, Cetraro(CS), Italy

1. Welcome to participants (*G. Cipparrone*)
2. Adoption of agenda (*G. Cipparrone*)
3. Approval of minutes and matters arising of last meeting (*G. Cipparrone*)
- 4. Update from the Action Chair** (*G. Cipparrone*)
 - a. Status of the Action, including participating countries
 - b. Achievement of MoU objectives;
- 5. Report of the WG leaders** (*P. Ormos, N. Sooraj Hussain*)
WGs reports
- 6. Report of the STSM leader** (*V. Toal*)
STSM status
- 7. Report of the Grant Holder** (*C. Denz*)
Action budget status
- 8. Future tasks** (*G. Cipparrone*)
 - a. Final report. Self evaluation.
 - b. Dissemination planning (Publications and outreach activities) (*C. Sada*)
- 9. Report for “gender balance and of Early Stage Researchers (ESR)”** (*H. Ottevaere*)no
10. AOB (*G. Cipparrone*)
11. Summary of MC decisions (*C. Denz*)
12. Closing (*G. Cipparrone*)

